**Minutes from ROSE Trust Fund Meeting from Tuesday February 4, 2016**

**Roll Call:**

Drew Juhlin - Present

Jack Miller - Present

Karen Labazzetta - Present

Tia Brady – Present

Bob Lippi - Present

**7:05 PM: Meeting opens**

**Call to Order and Salute to Flag**

**Announcement of compliance with NJ Open Public Meetings Act**

**7:06 PM: Open to Public Comments**

Motion by Bob Lippi, Jack Miller 2nd

**7:06 PM, Close Public discussion**

Motion by Jack Miller, Bob Lippi, 2nd

**Review Annual Contract/Bid Tasks, Non-DPW**

* Groom all baseball fields mid-season
* Award annual contract which includes field opening and closing as well as 4-step fertilizer program. Also includes late spring aeration and seeding. (Was this task moved to DPW in 2015, except for fertilization?)
* Add clay and remove all growth of grass from clay infields. (Was this task moved to DPW in 2015?)
* Edge all infield grass areas. (Was this moved to DPW in 2015?)
* Purchase extra clay to be stored at Delazier.
* Expose and plug all base anchors on diamonds.
* Order Porta-Johns for Delazier, Bogue Pond, and MBD.
* Baseball to Football conversion – install sod on clay to create 100% grass football field.
* Seed, top dress field with topsoil, winter fertilizer. (WTB and MBD)
* Purchase 100 bags of speedy dry and 100 bags of lime. Arrange vendor to deliver, notify DPW so they can store it in the trailer at Delazier and WTB. To be confirmed.
* Need to have MBD field lined for Field Hockey in August.
* Open sprinkler system at Delazier.

**Annual DPW Tasks**

* Lawn cutting of WTB and MBD.
* Freshen up all stone dust in dugouts.
* Remove white tarp from Delazier field.
* Move garbage cans to the proper locations for baseball use.
* Set-up batting cage at Delazier Field.
* Mulch playground and all flower beds.
* Weed-whack all fence edges - around entire fenced area, perimeter of part, dugouts, backstops, etc.
* Cut the grass at Delazier.
* Move bleacher to baseball field. DPW may have already done this after football.
* Constant maintenance all year long: clay, grass, weeds, etc.
* Open bathrooms.
* Install outfield fence at Delazier.
* Clean out small trailer at Delazier.
* Tune up all tractors at Delazier and WTB.
* Open hose bib on side of announcement booth. Install hose on hose reel.
* Test baseball scoreboards to make sure they are operational.
* Put out all screens, field draggers, and field spike dragger behind each backstop.
* July: start the conversion to Football/soccer. Move fence to create sidelines for soccer and football, buy paint to line the field, install goal posts, move bleachers to the football sidelines, put all baseball supplies in the trailer, dismantle batting cage, move garbage cans, etc.
* Late November: reverse all the opening procedures for field closure (same applies at WTB and MBD). Place white tarp to have grass again come spring, close sprinklers, close bathrooms. (Delazier, WTB, and MBD require the same services.)
* Open all parks: Bogue, WTB, Oakwood, & Delazier playgrounds, weed, weed-whack, mulch, spring clean-up. Check playground equipment for safety. Install garbage cans for the season
* WTB Walking Path: Maintenance, Weed-whack, edging, etc.

**Review of 2016 Recommended Rec Projects**

* WTB Shed damage: Doors need repair, or more
* Replace Field and Bathroom locks at Delazier & WTB
	+ Upgrade doors from current wooden doors to metal doors
	+ Suggest adding motion sensor lights and motion sensor camera linked to Bloomingdale PD to deter damage to doors
	+ Add signage for surveillance
* Upgrades to Bogue Pond Park
	+ Upgrade or expand playground equipment
	+ Fencing around basketball court
	+ Possibly add a Bocce ball court
	+ Add additional benches outside of play are on perimeter
	+ Possibly add a Horseshoe pit
* Fix operation of Delazier Scoreboard. Current remote controls are malfunctioning. Need to hardwire the control.
* Form the Bloomingdale Recreation Building Project Committee
	+ Goal would be to explore the possibility of relocating the Rec Facility to a borough owned property instead of renting a store front.
	+ Suggestion of relocating the Water Department to a new location in the DPW facility and use the Ballston St facility for Rec.
	+ Investigate any necessary renovation costs needed to utilize a different location.
	+ Consider applying to the county for a grant for a new Rec Center.
* Purchase and install two Scoreboards at WTB
* WTB Walking Track: Install walking & exercise stations

**Discussion of 2016 Allocation of ROSE Funds**

Recommend 2016 funding allocations remain the same as in 2015:

Recreation: 30%

Open Space: 10%

Maintenance: 30%

Discretionary: 30%

**Additional ROSE Fund Items for 2016**

* Recommend allocation of ROSE funds to be used to supplement $100K county grant to address drainage issues at WTB fields.
* Supplement to Master Gardeners for $2,000
* Recommend free mulch to Master Gardeners
* Recommend free gravel to Master Gardeners
* Recommend DPW spring clean-out of the riverbank behind the Senior Center to allow for expansions of gardens.
* Recommend adding sprinkler system to Senior Center flower beds
* Recommend ROSE funds be used for enhancements to Higgins-Perragallo & Bicoastal property on Federal Hill.
	+ Need clear boundary markings between private residence and public property. May require a Surveyor
	+ Add Signage off of Union Ave to define entrance to walking trails
	+ Add Trash bins as close to Union Ave and trail entrance.
* Davy Crockett Park: Recommend signage to define entry and explore defining property lines for easier public use.

**Next Meeting is Thursday February 25 at 7PM.**

**8:10 PM Motion to adjourn** made by Jack Miller, 2nd by Karen Labazzetta